



GOUTHAMI INSTITUTE OF TECHNOLOGY & MANAGEMENT FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
Peddasettypalli, Proddutur, YSR Dist., A.P

MAINTENANCE COMMITTEE

Sub:- GITAMW -Constitution of Maintenance Committee -Nomination of the members-Reg.

With reference to the subject cited above, the following staffs are hereby nominated for Maintenance Committee

Gouthami Institute of Technology and Management for Women				
MAINTENANCE COMMITTEE FOR THE ACADEMIC YEAR 2024-2025				
Sl No	Name of the Faulty	Designation	DESIGNATION IN THE COMMITTEE	Signature
1	Dr. M. Rama Subbamma	Principal	Convener	
2	Mr..Y. Prakash Rao	Vice -Principal	Co-Convener	
3	Mr.J.V.Prathap Reddy	A.O	Member	
4	Mr .K.Rambabu	Libraian	Member	
5	Mr. Obaiah	Physical Director	Member	
5	Mrs.B Venkateswaramma	Asst.Prof in the Dept. of ECE	Member	

Objectives

1. Ensure the proper maintenance and upkeep of infrastructure and facilities in the college.
2. Monitor and schedule routine maintenance activities to prevent breakdowns.
3. Address emergency repairs and ensure quick resolutions.
4. Oversee the budget allocation for maintenance and related expenditures.
5. Enhance campus safety by ensuring all maintenance work adheres to standards and regulations.
6. Foster a sustainable and eco-friendly campus through proper resource management.

Functions

1. Infrastructure Maintenance

- o Regular inspection and upkeep of buildings, classrooms, laboratories, hostels, and other facilities.
- o Addressing structural repairs, painting, plumbing, and electrical maintenance.



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2. Equipment and Facility Management

- Ensuring the proper functioning of laboratory and workshop equipment.
- Scheduling periodic servicing and calibration of technical equipment.

3. Campus Cleanliness and Waste Management

- Overseeing sanitation and hygiene on campus.
- Implementing waste disposal and recycling initiatives.

4. Safety and Compliance

- Ensuring all maintenance work complies with safety regulations.
- Conducting safety audits and addressing potential hazards.

5. Budget and Resource Allocation

- Reviewing and approving maintenance budgets.
- Monitoring expenditures and cost-effective maintenance strategies.

6. Coordination with Other Departments

- Collaborating with academic and administrative departments for maintenance needs.
- Addressing faculty and student concerns regarding campus facilities.

Principal

PRINCIPAL

2/8/2024.
Gouthami Institute of Technology and
Management for Women,
Piddasettypalli (V),
Proddatur-516360, Kadapa (D.T.)