



GOUTHAMI INSTITUTE OF TECHNOLOGY AND MANAGEMENT FOR WOMEN

(Approved by AICTE, New Delhi, SBTET & Affiliated to JNTUA, Anantapuramu)

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MINUTES OF THE GOVERNING BODY MEETING

The Governing Body meeting of Gouthami Institute of Technology & Management for Women was held at 11.00 a.m. on 14th June 2024 (Friday) through offline mode at Director Chamber, GITAMW, Proddatur.

The following members were present.

Sl. No.	Name	Designation	Institution	Position in Governing Body
1	Smt. J. V. Nagasivamma W/o. B. Ravindra Reddy	President	Gouthami Institute of Technology & Management for women, proddatur	President
2	K. Ram Babu S/o. K. Babaiah	Vice President	Gouthami Institute of Technology & Management for women, proddatur	Vice President
3	Smt. K. C. Babamma W/O. C. Nagur	Secretary	Gouthami Institute of Technology & Management for women, proddatur	Secretary
4	J. V. Prathap Reddy S/o. J. V. Subba Reddy	Treasurer	Gouthami Institute of Technology & Management for women, proddatur	Treasurer
5	Smt.C.Shailusha	E.C. Member	Gouthami Institute of Technology & Management for women, proddatur	E.C. Member
6	K. M. D. Rafi	E.C. Member	Gouthami Institute of Technology & Management for women, proddatur	E.C. Member
7	Smt. B. Deepthi Nikhila Reddy	E.C. Member	Gouthami Institute of Technology & Management for women, proddatur	E.C. Member
8	Dr. G.Venkata Nagesh Kumar	University Nominee	Prof & Head of the Department EEE, JNTU college of Engineering, Pulivendula	Member

The following agenda items were discussed and decisions taken upon.

1. Details of Various Courses and Accreditation Status- NAAC
2. Plan for Outcome based Education and ICT tools
3. Principal and Faculty selections
4. Sports & Games-Ground Planning, Purchase of new Material
5. Appointment of Professors, Associate & Assistant Professors in EEE, ECE and CSE departments and Maintain Faculty cadre Ratio as per AICTE norms
6. Plan for AICTE Internships for II Yr. students, NPTEL MOOCS for I yr. Students in addition to curriculum.
7. Plan for Workshops, Expert Talks, Add-on Programs, Symposiums etc. for GITAMW students
8. Plan to Conduct Soft Skills for I & II yr. students, Skill based courses for others
9. Purchase of Text Books as per R-23 Regulations.
10. Purchase of Licensed Software's, Renewal of ECAP software, DELNET and Lab Equipment if any as per R-23 Regulations
11. Staff Welfare measures(FDP policy, Seed Amount) and Student Free ships.
12. To plan to apply for 2(f) and 12(b) of the UGC for Autonomous Status
13. To apply for increase in Intake in ECE for both Diploma and B.Tech Courses

In the beginning, Dr. M. Rama Subbamma, Principal, GITAMW welcomed the members and briefly described the activities of Gouthami Institute of Technology & Management for Women.

The items under the Agenda were discussed in detail and decisions were taken.

1. CONFIRMATION OF THE MINUTES OF THE GOVERNING BODY MEETING

After a brief discussion, the minutes of the Governing Council Meeting held on 16.12.2023 were read and confirmed.

2. FOLLOW-UP ACTION ON THE RECOMMENDATIONS OF THE PREVIOUS MEETING OF THE GOVERNING BODY

The Principal informed the Governing Body that the Research & Development activities have been initiated and strengthened among the faculty members and they are advised to submit the research proposals to the various funding agencies.

Governing Body advised Principal to motivate Faculty to file up Patents on their Research work, Publish at least two papers in reputed Journals, One Book Chapter per year.

The Principal informed the Governing Body that FDP programs were arranged for Theory and practical subjects to train the faculty members for effective teaching learning process. Further, to enhance their domain knowledge industrial visits have been arranged by all the departments in each semester.

The Principal informed the Governing Body that the Faculty members are advised to do at least two online course, such as NPTEL, MOOC, etc., to enhance their knowledge and skills for every year.

The Principal informed the Governing Body that the Faculty members are encouraged to write GATE Exam to enhance their subject knowledge and one additional increment will be given for the valid GATE score.

The Principal informed the Governing Body to continue the same intake of UG courses and applied for Affiliation for the AY 2024-25.

- B.Tech - EEE (30)
- B.Tech - ECE (60)
- B.Tech - CSE (120)
- B.Tech - CSE(AI&ML)-60

Principal informed to the Governing Body that Value added courses in association with Industries/Training partners/ Collaborations have been conducted in each department.

The Governing Body was also informed that Training program for Non-Teaching Staff have been conducted in each departments, periodically.

3. DETAILS OF VARIOUS COURSES AND ACCREDITATION STATUS

The Principal was pleased to inform the Governing Body about the status of NAAC Process. GITAMW applied for NAAC on 14.02.2024. Submitted DVV Clarifications on 12.06.2024. GITAMW is Waiting for Pre Qualifier report.

The Principal informed the Governing Body that the AICTE approval has been received for the courses to be conducted in the academic year 2024-25 and also from SBTET.

The Principal was pleased to inform the Governing Body that the GITAMW received 'AAA+' rating from Careers 360.

The Principal was pleased to inform the Governing Body that the GITAMW has established Institution Innovation Council (IIC), MHRD, Govt. of India.

The Principal informed the Governing Body that the details of the courses offered in the AY 2024-25.

1. B.Tech - EEE (30)	5. Diploma - EEE (30)
2. B.Tech - ECE (60)	6. Diploma - ECE (60)
3. B.Tech - CSE (120)	7. Diploma - CSE (90)
4. B.Tech - CSE(AI&ML)-60	

4. REPORT ON THE PRESENT STATUS OF TEACHING STAFF & STUDENTS

- i. The Principal presented the status of Faculty in GITAMW, a total of 56 qualified Faculty members, 04 Doctorates. There are 6 Faculty members pursuing Ph.D.
- ii. The Principal informed the Governing Body that the average age of the Faculty members is 32 years and average experience is 6 years.
- iii. The Principal presented the status of the Students in GITAMW; a total of 684 UG students and 380 Diploma students.
- iv. The Principal informed the Governing Body that the 75% Faculty retention for the past over three years.

5. REPORT ON ACADEMIC ACTIVITIES

- i. The Principal informed the Governing Body that the EEE & ECE departments have arranged Industrial visits to their students and faculty members to enhance their domain knowledge.
- ii. The Principal informed the Governing Body that 20 MoU's/Collaborations have been signed in the A.Y 2023-24 with various industries/Institutions by the different departments as on date.
- iii. The Governing Body was informed that the Induction Programmes have been conducted for the newly joined Faculty members.
- iv. It was informed to the Governing Body that the Bridge courses, Internships, Value added/ Skill based Courses for the students have been conducted before the commencement of regular class every semester.
- v. The Principal presented the overall pass percentage of the students to the Governing Body for the last two academic years.

Academic Year	2023-24
Overall Pass %	98%

6. REPORT ON PLACEMENTS ACHIEVEMENTS

The Governing Body discussed the Placement achievement during the past three years. The Principal informed the Governing Body that the GITAMW has achieved following placement percentage with reference to total no. of students.

S.No	Academic Year	% of Students Placed
1.	2023-24	90
2.	2022-23	87
3.	2021-22	76

The Principal informed the Governing Body that the highest pay package bagged by student Miss. Hima Bindu is Rs. 7 Lakhs CTC offered by NCS.

7. REPORT ON RESEARCH ACTIVITIES

- i. The Principal was pleased to inform the Governing Body that Rs.5.3 lakhs grants received in the last two academic years.
- ii. Principal informed the Governing Body that 01 Faculty member was conferred with Doctorate in the last academic year.
- iii. Principal informed the Governing Body that all the Faculty members are advised to submit the research proposals to the various funding agencies to get funded projects.
- iv. He also informed the Governing Body that a 58 Research Papers & 10 Book Chapters have been published in the reputed National/International Journals in the last three years.
- v. Principal informed the Governing Body that the GITAMW Library is procured DELNET for e-journals.
- vi. Principal informed the Governing Body that the GITAMW Library was renewed 14 Printed Journals at the cost of Rs.21138/- and online journals were renewed at the cost of Rs.13,570/-.
- vii. Principal informed the Governing Body that the GITAMW Library has the total no. of volumes: 15,349 and Titles: 2,106.
- viii. The Principal was pleased to inform the Governing Body that Four Patents have been filed by the Faculty members during the last year.
- ix. Principal informed the Governing Body that the GITAMW established R&D Centre in order to facilitate the research activities.

8. REPORT ON CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

- i. The Principal informed the Governing Body that a Budget of Rs. 4.5 lakhs for 12 events (2 Guest Lectures, 6 Workshops, 1 Symposia and 2 FDP/ SDP/ STTP, etc.,) for various extra & co-curricular activities for the academic year 2023-24 was allocated and we have successfully conducted the said events for the benefit of students and staffs.
- ii. The Principal informed the Governing Body that the Student Affairs Cell in association with NSS Unit has conducted the Wellness Programme for the benefits of Faculty and students in learning transcendental meditation, breathing exercises and Yoga.
- iii. The Principal informed the Governing Body that 4 Industrial Visits have been arranged for the staff and students in the last two academic years.

- iv. He also informed the Governing Body various events conducted by the NSS, Student Affairs Cell, Sports for the Students.

9. REPORT ON AWARDS AND ACHIEVEMENTS

- i. The Principal was pleased to inform the Governing Body that Co-Director of GITAMW was received Bhishma Acharya Award from Bhatat Education Excellence Awards for this year.
- ii. The Principal was pleased to inform the Governing Body that the GITAMW has been rated 'AAA+' from "Careers 360" for the SWAYAM NPTEL online courses. Totally, 261 Students have got certification which includes 20 toppers in the year 2023-24.
- iii. The Principal was pleased to inform the Governing Body that Mr. D. Surendra, Training and Placement Officer of GITAMW was received NIYUKTI Acharya Award from Bhatat Education Excellence Awards for this year.
- iv. The Principal informed the Governing Body that 526 Students done Internships during the year 2023-24.
- v. It was also informed the Governing Body that the Value Added Courses, CRT training Programs from each department have been conducted for the benefit of students. Totally 526 students were benefited in 10 courses during the year 2023-24.
- vi. The Principal informed the Governing Body that our Students Miss. S. Jyothi and A. Krishnaveni qualified in GATE Examination in this A.Y.
- vii. It was informed the Governing Body that Dept. of ECE Students prepared LED Board and placed at the Reception of GITAMW.
- viii. The Principal was pleased to inform the Governing Body that our students and some of the faculty performed best in SWAYAM NPTEL online certification courses.
- ix. The Principal was pleased to inform the Governing Body that GITAMW students received Certificate of Appreciation from JNTUA Sports for Outstanding performance.

10. BUDGET APPROVALS

- i. The principal presented the institutional budget of **Rs. 8.0 Lakhs** for the academic year 2024-25 for the approval by the Governing Body which includes the budget of **Rs. 4.0 Lakhs** for the conduct of various activities (academic, curricular and extra-curricular activities) which has been conducted during 2024-25. It was ratified by the Governing Body members.
- ii. The principal presented the institutional budget of **Rs. 25 Lakhs** for the academic year 2024-25 for the approval by the Governing Body which includes the budget of **Rs. 20 Lakhs** for Building

Infrastructure development, Canteen, Greenery, Sports area development, Purchase of Sports Material, NSS activities, etc. which have been planned during this period.

iii. The principal presented the institutional budget of **Rs. 6 Lakhs** for the academic year 2024-25 for the approval by the Governing Body which includes the budget of **Rs. 5 Lakhs** for purchase of Licensed softwares, Lab Equipement and Library Books and Journals etc.

11. ANY OTHER POINTS WITH THE PERMISSION OF THE CHAIR

Governing Body Members decided to ratify the following:

1. Policy Documents (Academic, Admission, Energy, Environment, Research, Publication, Grievance & Redressal, Cultural etc.)
2. To go for JNTUA Ratification of both Faculty and Principal
3. Appointment of Professors, Associate Professors in each department
4. Purchase of Text Books as per R-23 & C-23 Regulations
5. Purchase of Licensed Software's, Sports Material, Renewal of ECAP software, DELNET and Lab Equipment if any as per R-23 & C-23 Regulations
6. To grant Seed Amount for Faculty, Freeships for Students
7. To apply for NBA and Autonomous Status immediately after getting NAAC. To discuss the procedure to apply for Autonomous status.
8. Governing Body Members unanimously agreed to submit the application to consider college **under section 2(f) and 12(b) of the UGC Act 1956** in the academic year 2024-25 through JNTUA with immediate effect.
9. The committee authorized Smt. K. C. Babamma, Secretary cum Correspondent to sign the Indemnity Bond and all the documents on behalf of the Society(MTMCMEs).
10. To preserve at least 4 years documents of students related to examinations at Exam Section.
11. To go for Increase in Intake in ECE for both Diploma (60 to 90) and B.Tech Courses(60 to 120) after getting NAAC or for A.Y 2025-26.

The meeting was adjourned with a vote of thanks to the members by the Vice-Principal.

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PRINCIPAL

Signatures of the members of the Governing body

Sl. No.	Name	Designation	Signature
1	Smt. J. V. Nagasivamma W/o. B. Ravindra Reddy	President	J.V. Nagasivamma
2	K. Ram Babu S/o. K. Babaiah	Vice President	K. Ram Babu
3	Smt. K. C. Babamma W/O. C. Nagur	Secretary	K.C. Babamma
4	J. V. Prathap Reddy S/o. J. V. Subba Reddy	Treasurer	J.V. Prathap Reddy
5	Smt. C. Shailusha	E.C. Member	C. Shailusha
6	K. M. D. Rafi	E.C. Member	K. M. D. Rafi
7	Smt. B. Deepthi Nikhila Reddy	E.C. Member	B. Deepthi Nikhila
8	Prof. G. Venkata Nagesh Kumar	Prof & Head of the Dept EEE, JNTU Pulivendula, University Nominee	G. Venkata Nagesh Kumar