



GOUTHAMI INSTITUTE OF TECHNOLOGY AND MANAGEMENT FOR WOMEN

(Approved by AICTE, New Delhi, SBTET & Affiliated to JNTUA, Anantapuramu)

Sai Nagar, Peddasettypalli (Vi.) PRODDATUR - 516 361. Kadapa (Dist.) A.P. Cell : 9491431101
e-mail : principal.8u@jntua.ac.in gitamwpdtr@gmail.com web : www.gitamw.ac.in

Proceedings: GITAMW/Anti-Ragging Committee/2024-25/CARC. Dated: 22.07.2024

Sub: - GITAMW- Proddatur_ Prevention of Ragging in Educational Institutes- Constitution of Anti-Ragging Committee for the A.Y 2024-25 to review the reports of Ragging incidents_ Orders Issued-Reg.

- Ref.:-**
1. F.No. 1-103/AICTE/PGRC/Regulations/2023 dated 28.04.2023 from Member Secretary, AICTE, New Delhi
 2. UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, F.1-16/2007 (CPP-II) Dated 17.06.19
 3. Andhra Pradesh Prohibition of Ragging in all Educational Institutes Rules, 2002 (G.O. Ms. No. 67, Higher Education (EC) Dated 31st August, 2002)&Andhra Pradesh Prohibition of Ragging Act, 1997 (Act 26 of 1997 Dated 21st August 1997)

In pursuance of the instructions issued under the provisions of the Prevention of Ragging in all Educational Institutions as per Ref.'s cited above, The Principal is pleased to constitute the following Governing Committees consisting of the following members to make our college as a Ragging free Institution, to review and submit the reports on the Ragging incidents, surprise visits and related issues during the academic year 2024-25.

Anti-Ragging Committee:

S.No	Name of the Committee Member	Designation	ARC Designation	Signature
1	Dr. M Rama Subbamma	Principal	Chairman	<i>M. Rama Subbamma</i>
2	Mr. Y Prakash Rao	Principal (Diploma)& HoD, ECE	Member	<i>Y. Prakash Rao</i>
3	Mr. Venkata Sainath Reddy	Deputy Tahsildar, Proddatur	Member	<i>V. Sainath Reddy</i>
4	Mr. MD Rafi	Sub-Inspector, Proddatur Rural	Member	<i>MD Rafi</i>
5	Mr. T Chandra Sekhar	Representative, Local Media	Member	<i>T. Chandra Sekhar</i>
6	Mr. S. Yakhoob Ali	HoD, CSE	Member	<i>S. Yakhoob Ali</i>
7	Mr. S. Mahammed Jabeer	HoD, EEE	Member	<i>S. Mahammed Jabeer</i>
8	Mrs. D Vijayamma	HoD, H&S	Member	<i>D. Vijayamma</i>
9	Mr. N Subramanyam	AO	Member	<i>N. Subramanyam</i>
10	Mrs. C Reshma	Warden	Member	<i>C. Reshma</i>
11	Mr. G Obaiah	Physical Director	Member	<i>G. Obaiah</i>
12	Mr. K Rambabu	Librarian	Member	<i>K. Rambabu</i>
13	Mr. K MD Rafi	Exam cell in charge	Member	<i>K. MD Rafi</i>
14	Mr. Y. Chinna Ranga Reddy	I-Diploma-ECE	Parent Representative	<i>Y. Chinna Ranga Reddy</i>
15	Mr. D. Subbaiah	II-Diploma-EEE	Parent Representative	<i>D. Subbaiah</i>
16	Mr. G. Sreenivasulu	III-Diploma-CME	Parent Representative	<i>G. Sreenivasulu</i>
17	Mr. K. B Krishna Reddy	I-B.Tech-CSE	Parent Representative	<i>K. B Krishna Reddy</i>
18	Mr. U. Obula Reddy	II-B.Tech-EEE	Parent Representative	<i>U. Obula Reddy</i>
19	Y. Neelaveni	III-B.Tech-ECE	Student Representative	<i>Y. Neelaveni</i>
20	V. Pooja	II-Diploma-DECE	Student Representative	<i>V. Pooja</i>
21	V. Sukanya	II-B.Tech-EEE	Student Representative	<i>V. Sukanya</i>
22	K. Venkata Padma Latha	III-B.Tech- AI&ML	Student Representative	<i>K. Venkata Padma Latha</i>
23	B. Divya	IV-B.Tech-ECE	Student Representative	<i>B. Divya</i>
24	S. Prathyusha	IV-B.Tech-CSE	Student Representative	<i>S. Prathyusha</i>

The Committee shall review the reports received in connection with Anti-Ragging Squad and recommend to the Management to take suitable action.

M. Rama Subbamma
PRINCIPAL
Gouthami Institute of Technology
and Management for Women
Peddasettypalli (V),
Proddatur-516360, Kadapa (Dt)



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Functions of Anti-Ragging Committee

1. Allotting duties to the staff members in almost all vulnerable areas in the college (i.e. canteen, parking places, play grounds etc) and ensure that staff members are present at any time at all the vulnerable locations to avoid ragging activities.
2. Taking precautionary method by means of continuous monitoring of CCTV Cameras and with the support of student volunteers at various locations like bus stops, play grounds and boarding points to avoid ragging activities.
3. The faculty members can take the help of the student member as and when required and can also involve them in different activities relating to Anti-Ragging Committee.
4. Keep reminding students about the severe actions which could be taken against them if they are found involved or indulged in ragging.
5. Informing students about the affidavit and encourage students to fill and submit it in time.
6. Wide canvassing about Anti-Ragging should be done by displaying Flex, Posters and Boards in college premises and surrounding areas where there is a chance for ragging.
7. To take all necessary measures for prevention of Ragging inside the Hostels, assigning separate staff members for Girl's hostel.
8. To ensure compliance with the provision of UGC regulation 2009 at the institute level.
9. For each ragging incident, the member person is supposed to prepare and submit a complete report including their remarks about the incident for further action to the Head of Anti-Ragging Committee
10. To offer services of counseling and create awareness among the students.
11. Grievance and Redressal committee members are also made as a part of these Anti Ragging Activities.

M. Srinivas
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Ref: GITAMW/ARC/2024-25/SOP

Date: 22.07.2024

ANTI-RAGGING COMMITTEE

STANDARD OPERATING PROCEDURE (SOP) FOR THE YEAR 2024-2025

1. Forming committees with representatives of all the groups viz.. management, staff, parents
2. Awareness programmes and distribution of Material on anti-ragging, for its strict implementation.
3. Orientation on Anti-Ragging rules and regulations shall be conducted explaining the role of management, faculty members, parents, and students.
4. Keeping display boards in vulnerable places with necessary phone numbers.
5. Maintaining different time slots wherever it is necessary for fresher and seniors to avoid ragging viz., Canteen, Hostel Mess, transportation etc.
6. Create total awareness to each student in the campus on Anti-ragging by way of display boards, banners, flexi etc., depicting instructions and laws & punishments applicable if any one involves in ragging.
7. Active participation of the committees in regular intervals pursuing whether ragging is taking place by surprise visits


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Ref: GITAMW/ ARC/2024-25/ Cir. 01

Date: 22.07.2024

CIRCULAR OPENING MEETING

A meeting of the Anti-Ragging Committee will be held on 23.07.2024 at 3:30 P.M in the Principal Chamber. All the members of the Anti- Ragging Committee are requested to attend the meeting without fail.

AGENDA:

1. Approval of list of faculty deputed at various places to prevent ragging within the campus.
2. Approval of list of faculty deputed at various places to prevent ragging at Hostels, Canteen and at College bus & other points.
3. Organizing Anti-Ragging Awareness camp to senior students.
4. Discussion of Anti-Ragging rules and regulations given by UGC & Supreme Court, AICTE and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.
5. Any other issues.

CC to

1. All the members of ARC


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ANTI-RAGGING COMMITTEE

MINUTES OF OPENING MEETING HELD ON 23.07.2024

Date of Meeting: 23.07.2024

Timing: 3.30 p.m to 4.30 p.m.

Venue: Principal Chamber, GITAMW

Room No: 102

Ref: GITAMW/Cir./ARC/2024-25/Cir. 01

The meeting of the Anti-Ragging Committee constituted for the academic year 2024-2025 was held on 23.07.2024 at 3:30 P.M in the Principal Chamber, GITAMW, Room No: 102 of GITAMW to discuss the following agenda.

AGENDA:

1. Approval of list of faculty deputed at various places to prevent ragging within the campus.
2. Approval of list of faculty deputed at various places to prevent ragging at Hostels, Canteen and at College bus & other points.
3. Organizing Anti-Ragging Awareness camp to senior students. As per government rule online Anti-ragging affidavit to be filled in by students with undertaking from parents.
4. Discussion of Anti-Ragging rules and regulations given by UGC & Supreme Court, AICTE and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.
5. Any other issues.

The meeting started by Dr. M. Rama Subbamma, the chairman of the committee by cordially welcoming the new committee members for the academic year 2024-2025, and the meeting was carried forward on the agenda points.

The following resolutions are made:

1. The committee unanimously resolved to adhere to the Anti-Ragging rules and regulations mandated by the UGC & Supreme Court, AICTE before finalizing the Standard Operating Procedure.
2. It is resolved to display the contact numbers of the Principal, HODs of all departments, members of the management, and local police officials throughout the campus to facilitate students. Further it is resolved to provide the same during admission process.
3. It is resolved to implement separate lunch timings for first-year students and for those in their second, third, and fourth years.
4. It has been resolved to plan an Anti-Ragging Awareness camp for senior students to remind them of the consequences of engaging in ragging.
5. It is resolved to prominently display Anti-Ragging instructions and banners at key locations within the college to raise awareness among students about the penalties for engaging in ragging.



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6. The committee has resolved to conduct surprise visits to potential ragging areas, including bus parking areas and the canteen premises.
7. It has been resolved to provide separate transportation facilities first-year students who use the college bus service and different timings for Break & Lunch.
8. Each college bus will be assigned with a faculty in-charge, who is responsible for supervising the students.
9. The committee will monitor student activities during early hours, lunch breaks, and after college hours to prevent unauthorized gatherings to avoid ragging issues.

Finally the committee approved the list of faculty to be deputed at various boarding points to monitor the students. The meeting came to an end by proposing vote of thanks by the Convener.

The following members are present:

S.No	Name of the Committee Member	Designation	ARC Designation	Signature
1	Dr. M Rama Subbamma	Principal	Chairman	M. Rama Subbamma
2	Mr. Y Prakash Rao	Principal (Diploma)	Member	Y. Prakash Rao
3	Mr. T Chandra Sekhar	Representative, Local Media	Member	T. Chandra Sekhar
4	Mr. S. Yakhoob Ali	HoD, CSE	Member	S. Yakhoob Ali
5	Mr. S. Mahammed Jabeer	HoD, EEE	Member	S. Mahammed Jabeer
6	Mrs. D Vijayamma	HoD, H&S	Member	D. Vijayamma
7	Mr. N Subramanyam	AO	Member	N. Subramanyam
8	Mrs. C Reshma	Warden	Member	C. Reshma
9	Mr. G Obaiah	Physical Director	Member	G. Obaiah
10	Mr. K Rambabu	Librarian	Member	K. Rambabu
11	Mr. K MD Rafi	Exam cell in charge	Member	K. MD Rafi
12	Mr. Y. Chinna Ranga Reddy	I-Diploma-ECE	Parent Representative	Y. Chinna Ranga Reddy
13	Mr. D. Subbaiah	II-Diploma-EEE	Parent Representative	D. Subbaiah
14	Mr. G. Sreenivasulu	III-Diploma-CME	Parent Representative	G. Sreenivasulu
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22	S. Prathyusha	IV-B.Tech-CSE	Student Representative	S. Prathyusha

M. Rama Subbamma
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Proceedings: GTMW/Constitution of Anti-Ragging Cell/2024-25, Dated: 22.07.2024


Constitution of Anti-Ragging Cell

- | | | | | |
|----|--------------------------|---------------------|---|------------|
| 1. | Mrs. D Vijayamma | - Chief Coordinator | - | 7013957152 |
| 2. | Mrs. B Venkateswaramma | - Coordinator | - | 9052681889 |
| 3. | Mrs. B Sindhuja | - Coordinator | - | 7989834648 |
| 4. | Mrs. Y Siva Lakshmi Devi | - Coordinator | - | 8247496100 |

Members of Anti-Ragging Squad (S):

S.No	Name of the Faculty	Designation	Department	Phone Number	Signature
1.	Mr. Y Prakash Rao	Principal (Diploma)	ECE	8328440921	
2.	Mr. S. Mahammed Jabeer	HoD	EEE	9989325265	
3.	Mrs. S Saleema	Assistant Professor	ECE	7032008949	
4.	Mrs. G. Prasanna	Assistant Professor	CSE	9676318424	
5.	Mrs. K Lavanya	Assistant Professor	H&S	9398307616	

The Anti- Ragging Squad shall make surprise visits to hostel/ canteen, class rooms (in break time & Lunch time) and other hot spots and is empowered to inspect places of Ragging. The Anti-Ragging squad will work under the overall guidance of Anti-Ragging Committee.


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Mentoring Cell: The mentoring Cell conducts awareness programs and counsel fresher's as well as senior students

S.No	Name of the Faculty	Designation	Department	Phone Number	Signature
1.	Mrs. B Nagamani Devi	Assistant & Professor Event Coordinator	H&S	9849230268	
2.	Miss. S. Nazia	Assistant Professor & Coordinator	EEE	7075185536	
4.	Ms. N Lakshmi Prasanna	Assistant Professor	H&S	8309335715	
5.	Mrs. G. Ramya	Assistant Professor	ECE	9014036862	
6.	Mrs. G. Kousalya	Assistant Professor	CSE	9949751539	
7.	Mr. G Obaiah	Physical Director	H&S	7013856876	

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Proceedings: GTMW/ARC/2024-25/Notice to studs

Dated: 22.07.2024

NOTICE

Attention to all Students

Ref.:1. The University Grants Commission vide its letter no F.1-16/2007 (CPP-II) dated June 17, 2009 has reiterated the ban on ragging of students in Institutions of Higher Learning.

2. F.No. 1-103/AICTE/PGRC/Regulations/2023 dated 28.04.2023 from Member Secretary, AICTE, New Delhi

The students are therefore directed to strictly desist from any kind of ragging. Summary of possible punishment for students involved in ragging activities (any one or any combination of the following)

PUNISHMENT FOR PARTICIPATION IN/OR ABETMENT OF RAGGING:

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine up to Rs. 25,000/-

Note: If any Ragging Issues found within campus & at bus board points intimate to:

Dr. M. Rama Subbamma-Principal- 8978024409

Website: <https://www.gitamw.ac.in/grievance-form> & <https://citizen.appolice.gov.in/>

toll-free number & circle police no:- 100

CC to

1. Director Sir
2. Co-Director Madam
3. HoDs: Copy to be read in all class rooms and display in all notice boards
4. Exam Section
5. Library: display in notice Board
6. Hostel: display in notice Board
7. Office and Accounts


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Dr. M. Rama Subbamma-Principal- 8978024409

Website: <https://www.gitamw.ac.in/grievance-form> & <https://citizen.appolice.gov.in/>

toll-free number & circle police no:- 100

CC to

1. Director Sir
2. Co-Director Madam
3. HoDs: Copy to be read in all class rooms and display in all notice boards
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CSE Dept
S.K.A.



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VIGILANE REPORT OF ANTI RAGGING SQUAD

The anti ragging squad conducted surprise visit in the college at different places and interacted with the fresher's for any ragging issues. The report for the month of **August - 2024** was submitted to the Principal of the institute for their perusal.

Members of Anti-Ragging Squad (S):

S.No	Name of the Faculty	Designation	Department	Phone Number	Signature
1.	Mr. Y Prakash Rao	HoD	ECE	8328440921	
2.	Mr. S. Mahammed Jabeer	HoD	EEE	9989325265	
3.	Mrs. S Saleema	Assistant Professor	ECE	7032008949	
4.	Mrs. G. Prasanna	Assistant Professor	CSE	9676318424	
5.	Mrs. K Lavanya	Assistant Professor	H&S	9398307616	

REPORT OF SQUAD: No Incidents of Ragging were noted in the college.

REPORT OF ANTIRAGGING COMMITTEE: The anti ragging committee seriously monitored all the activities and the report stated by the Anti Ragging Squad for implementing various measures to prevent ragging and found it to be satisfactory. Therefore no incidents of ragging were reported till date.

Received vigilance Report of Antiragging Squad
on 31/08/2024.

M. Srinivas
PRINCIPAL 31/8/2024

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REPORT OF ANTIRAGGING COMMITTEE: The anti ragging committee seriously monitored all the activities and the report stated by the Anti Ragging Squad for implementing various measures to prevent ragging and found it to be satisfactory. Therefore no incidents of ragging were reported till date.

Received Report on 30/09/2024

30/9

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