



## GOUTHAMI INSTITUTE OF TECHNOLOGY & MANAGEMENT FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu & SBTET, VJWD)  
Peddasettypalli, Proddutur, YSR Dist., A.P

### **OBC CELL/COMMITTEE**

#### **Academic Year 2023-24**

A special Cell to look into the affairs of Other Backward Class (Backward and Most Backward) students and staff of the institution is constituted and functioning in the campus. The committee will meet at regular intervals to monitor students admitted against reservation norms of OBC, admitted in general category, complaints and references reported by the students, relationship environment, facilities for girl students, financial assistances received from the state and central governments etc.

#### **Objectives of the Cell:**

- Maintain social relationship among the admitted students in the college and resolve issues, grievances, representations etc..
- Ensure reservation norms in the admission of students.
- Explore redressal mechanisms and provisions for remedial coaching, counseling etc.
- Coordination of equal opportunity, welfare and other schemes including financial assistances from the government and UGC.
- Any other works assigned by the University from time to time to promote higher education among OBC students and staff.
- The OBC Cell will exclusively look after the work related to the OBC and minorities.
- To ensure provisions for an environment where all such students feel safe and secure.
- To provide prompt counseling for any emotional emergencies arising on account of any events at the campus.



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### MINUTES OF OPENING MEETING Academic Year 2023-24


DATE OF MEETING :- 13.11.2023  
VENUE :- SEMINAR HALL

The OBC Cell in the college has been established with the purpose to empower the OBC students and resolve their issues. The main purpose of this cell is to deal with representations received from Other Backward Classes (OBC) Candidates regarding their admission, scholarships and other similar matters in the College. OBCs Cell provide comprehensive, preventive and proactive services to all such students enrolled for various academic programmes. The goal of the cell is to enhance the psychological wellbeing of OBC students

The following Points were discussed during the meeting:

1. The OBC cell convener proposes aims & objectives of the cell.
2. Discussed about the schemes and scholarships provided by government for the OBC students.
3. The scholarships regarding OBC were communicated to the students and necessary guidance was provided.
4. Discussed about the representations received from other backward classes(OBC) students regarding their admission, scholarship and other similar matters in the college.
5. Any other Matter

  
Principal  
PRINCIPAL  
Gouthami Institute of Technology  
and Management for Women  
Peddasettypalli (V),  
Proddatur-516360, Kadapa (Dt.)

  
CORRESPONDENT  
Signature of the Director  
Gouthami Institute of Technology  
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**Academic Year 2023-24**  
**OBC CELL COMMITTEE MEMBERS**

S.NO	NAME OF THE COMMITTEE MEMBERS	DESIGNATION	SIGNATURE
1	Y. Prakash Rao	Chairman	
2	G. Sanjeeva Rayudu	Convener	
3	M. Kaveri	Member	
4	K. Lavanya	Member	
5	U. Hima Bindu	Member	
6	G. Obaiah	Member	

  
Principal

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### Minutes of Closing Meeting 2023-2024

Date of Meeting :- 27.12.2023  
Venue :- SEMINAR HALL

At the outset Principal welcomed the members present and call the meeting in order:

#### **Item No. 1:** Discussion on Aims and objectives of OBC Cell

Dr. M. Rama Subbamma welcomed the new members and presented the objectives of OBC Cell in front of all members. After discussion, it is agreed by all members and finalizes the objectives of OBC Cell without any changes.

#### **Item No. 2:** Charter of Duties and Responsibilities of OBC Committee

After discussion, following Duties and Responsibilities of OBC Committee has been finalized

- 1) Maintain social relationship among the admitted students in the college and resolve issues, grievances, representations etc..
- 2) Ensure reservation norms in the admission of students.
- 3) Explore redressal mechanisms and provisions for remedial coaching, counseling etc.
- 4) Coordination of equal opportunity, welfare and other schemes including financial assistances from the government and UGC.
- 5) Any other works assigned by the University from time to time to promote higher education among OBC students and staff.
- 6) To ensure provisions for an environment where all such students feel safe and secure.
- 7) To provide prompt counseling for any emotional emergencies arising on account of any events at the campus.
- 8) Assigning staff members as in charges to receive documents.
- 9) Collect necessary documents from the students for availing the OBC scholarships for the students.
- 10) To display a sample scholarship form on notice board.

Meeting ended with vote of thanks to the chair.

*M. Subbamma*  
Principal

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*K.C. Babamma*  
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Principal

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